

Holy Cross Catholic School Early Childhood Education

A School of the Omaha Catholic School Consortium

1502 South 48th Street Omaha, NE 68106

4838 Pine Street Omaha, NE 68106

Phone (402)551-3773 School Website: holycrossomaha.com

Principal: James Laville



PRESCHOOL & PREKINDERGARTEN Parent Handbook

2026-2027

Welcome to Holy Cross Preschool and Prekindergarten

We are excited to be a part of your child's life as they enter a new stage of learning through our 2026-2027 PS/PK program. Our goal is to empower your child to become a confident, successful, lifelong learner and a secure, caring individual. We invite you to see the world as they learn, grow, and live fully—to see a world full of possibilities that are within their reach!

The Preschool and Prekindergarten curriculum recognizes that children will soon be entering Kindergarten and there are clear expectations of child readiness. The curriculum is an academic and comprehensive approach that challenges children and supports all areas of development. Our curriculum topics will focus on letter, number, color recognition and (PK) handwriting. We will begin to learn stories from the bible and practice prayers. We will also incorporate comprehensive studies to help students develop a greater sense of the world around them and to foster critical thinking skills. Another emphasis will be placed on important "school skills" such as listening, following directions and working independently and cooperatively. This will be reinforced as children are engaged in work learning times, centers and projects. Our curriculum is designed for future school success.

The Prekindergarten classrooms will form a bridge between discovery learning and preschool programs and the expectations of the more formal school setting. It is a time of tremendous mental, social and emotional growth. The program includes instruction in pre-reading, reading, math, science, social studies, art and small and large motor development. Each child is expected to learn necessary skills to succeed in Kindergarten and beyond.

We use the application **Seesaw** to document, communicate and share activities of work done in the classroom. It is important to have families connected through Seesaw to stay up to date on all information that Preschool and Prekindergarten holds. Student assessments are performed three times a year and families will have the opportunity to discuss their child's progress at Parent/Teacher conferences in the fall and spring.

Program Philosophy

Researchers have found that if we really want to enhance children's readiness to succeed in school, then we must pay as much attention to their emotional health and social competence as we do to their cognitive abilities and academic skills (Shonkoff, 2005). At Holy Cross we believe in providing a safe and structured preschool/prekindergarten environment that will direct needed attention to your child's development in all of these critical areas:

Spirituality... by sharing with your child the knowledge of God as our Creator and the life and love of Jesus Christ through biblical teachings and song we hope to contribute to their spiritual development.

Emotionally... by providing needed reassurance and guidance we help your child learn to respond appropriately to life's joys and disappointments in a nurturing environment.

Socially... by providing the opportunity for children to interact with children their own age and with caring adult care providers they may play and learn together while they develop self-caring skills and responsibility.

Cognitively... by stimulating each child so that they may think critically, problem solve, and reason.

Physically... by offering activities that help each child develop large and small motor coordination.

Enrollment Procedures

A registration fee of \$150 will be required for each child at the time of enrollment. The child's birth certificate and immunization records must be submitted to the school office. Approximately three weeks after registering online and submitting your registration fee you will receive an invitation from FACTS to set up your online payment plan. Please be sure to check your spam mail if you have not received an email from FACTS. Once all steps in this process are complete the school office will then notify the individual of acceptance into the program.

Age Requirements

To be eligible for a 3-year-old class, your child must turn 3 on, or before, July 31st. He/She must be independently toilet trained.

To be eligible for the 4/5-year-old class, your child must be 4 on or before July 31st.

Tuition

The following rates apply for the 2026/2027 school year:

CLASSES OFFERED AND FEES

❖ **Holy Cross Preschool** offers morning **half day and all day** sessions for 3-year-olds

Monday, Wednesday, Friday 8:05-11:30am

Monday-Friday 8:05-11:30am

Monday, Wednesday, Friday 8:05-3:15pm

Monday-Friday 8:05-3:15pm

Tuition, including registration fee:

Preschool Mon/Wed/ Fri Morning ½ Day Classes for 3's \$2,345 /year

Preschool Mon-Fri Morning ½ Day Classes for 3's \$3,295 /year

Preschool Mon/Wed/ Fri All Day Classes for 3's \$3,930 /year

Preschool Mon-Fri All Day Classes for 3's \$6,100 /year

❖ **Holy Cross Pre-Kindergarten** offers **half day and all day** sessions for 4 & 5 year-olds

Monday-Friday 8:05-11:45am

Monday-Friday 8:05-3:15pm

Tuition, including registration fees:

Prekindergarten Mon-Fri Morning ½ Day Classes for 4's & 5's \$3,295 /year

Prekindergarten Mon-Fri All Day Classes for 4's & 5's \$6,100 /year

A one-time non-refundable registration fee of \$150 is due at the time of registration each year.

Tuition will be collected through an automatic bank transfer. Families enrolling in the preschool/prekindergarten program will need to enroll in FACTS to set up their account and will receive an email from FACTS approximately two to three weeks after online registration and payment of the \$150 registration fee is complete. Students will not be considered registered until these steps are complete. If you have any questions about this process, please contact the Omaha Catholic School Consortium at (402)590- 2810.

Enrollment is on a first come first served basis. Class sizes are limited in the three year old and four and five year old classes. **A child's enrollment may be terminated at any given period of time per the Principal's discretion due to delinquent tuition payments.**

Arrival & Pickup

Dropping Off Students

Drop off will begin at 7:50am. Our Preschool and Prekindergarten families can drop their children off at two different locations..

1- Pine St. entrance 4838 Pine Street. Pine St. is labeled one way from (west to east) during morning drop off. There will be a teacher stationed at the Pine St. doors every morning to open the doors and greet students, until 8:10am. All students arriving after 8:10am, will need to check in with the school office, located in the main building.

Please do not pull into the parking lot near the Pine St. doors or block the drive entrances.

2- Drop off lane on Woolworth Ave. Woolworth Ave is also labeled one way (east to west) during morning drop off.

A staff member will be outside to help your child out of the car as needed and direct students to the Primary building doors. There will be a teacher stationed at the Primary doors to greet students and direct them to their class, until 8:05am.

Many older students enjoy walking their younger siblings to the primary building.

Pick Up of Students at Morning ½ Day Dismissal 11:30am & 11:45am

3 year old Preschool students attending the morning classes will dismiss at 11:30am at the Pine St. doors, **4838 Pine Street.**

4 and 5 year old PreKindergarten students attending the morning class will dismiss at 11:45am at the Pine St. doors, **4838 Pine Street.**

Pine Street is labeled a one way street from (west to east) during morning drop off and during 3:15pm afternoon dismissal. It is not one way during the 11:30/11:45am dismissal time.

Please do not pull into the parking lot near the Pine Street doors or block the drive entrances.

Pick Up of Students at End of Day Dismissal 3:15pm

The preschool and prekindergarten classes dismiss from the big parking lot at 3:15pm every day. Each class will dismiss near the Primary building doors. The lot will open for parking at 2:45pm daily and close by 3:10pm to safely dismiss all classes. Once all students have been dismissed and all families are safely in their vehicles the staff will open the parking lot gates and direct traffic to exit.

Important Parking Note

The small parking lot on the South side of the school by the Holy Cross playground is for staff parking only, please do not park in this lot or block the entrance/exit.

Restroom Readiness

Please have your child use the restroom prior to coming to school. We would like for all boys to be familiar with using a urinal as well as a regular toilet. Pull ups are not allowed.

Classroom Rules

Students will be expected to follow all classroom and school expectations on a daily basis.

Dress Code

Our school uniforms may be purchased at DiGiorgio's Sportswear 14111 Q Street Omaha, NE 68137 Phone 402-894- 5627. While uniform shirts, shorts, and pants do not have to be purchased at these stores, they must be of the same style. They are the only stores where the school plaid skirts, skorts, jumpers and sweatshirts with the Holy Cross logo may be purchased. In adherence to our philosophy, proper dress will enhance the learning environment. Personal appearance, cleanliness and hygiene should reflect an attitude of self-worth and school pride on the part of the student. It is the parents' responsibility to know and ensure their students follow the uniform code for students in Preschool/Prekindergarten through the eighth grade.

Young Ladies The uniform for Preschool and Prekindergarten girls is the Belair plaid shift/jumper and skort. Shifts/jumpers and skorts must be no shorter than 3 inches above the knee. Girls wearing a jumper must wear shorts under the jumper. Girls may also wear a navy uniform pant/short or a plain navy skort in place of the plaid skort. (Pants must be similar to those sold by DiGiorgio's Sportswear—no cargo, corduroy, wind pants, leggings, ankle, capri, etc.). If blouses are worn, they are to be long or short sleeved, tailored, and collared. Navy, baby blue or white knit/polo shirts may be worn as long as they meet the same standard (no non-school logos). Shirts must be tucked in at the waist. No t-shirts with writing or designs that show through the shirts are allowed.

Young Men The uniform for preschool and prekindergarten boys is solid navy slacks/uniform pant or short. (Uniform pant/short must be similar to those sold by DiGiorgio's—**no cargo, corduroy, wind pants, etc.**) Shirts are to be long or short sleeved, tailored, and collared. Navy, baby blue or white knit (polo) shirts may be worn as long as they meet the same standard (no non-school logos). Shirts must be tucked in at the waist. T-shirts with writing or designs that show through the shirts are not allowed.

Sweaters/Sweatshirts A navy cardigan sweater may be worn with a white, baby blue or navy collared shirt underneath. Sweatshirts may be purchased from DiGiorgio's Sportswear. **Students are not allowed to wear non uniform sweatshirts, coats, or hoodies on uniform days in the school building.** Please be sure to write

your child's name on the tag of their sweater or sweatshirt.

Socks Socks that are visible from the top of the shoe must be worn at all times.

Extra Clothes Accidents do happen! A ziploc bag marked with your child's full name will be sent home at the start of the school year for you to send an extra uniform set of clothes to be kept in the classroom as needed. Each item inside of the bag should have your child's name on it as well. Please be sure to include a shirt, navy pants or shorts/skort, socks, and underwear.

Shoes Preschool/Prekindergarten students must wear closed toed shoes. They must be neat, clean and in good condition. Shoes with laces must be properly tied. During cold and/or wet weather, appropriate boots can be worn for arrival, recess and dismissal; however, no boots may be worn in the classrooms. Shoes must have a solid sole and cover the entire foot - NO sandal type shoes may be worn. NO crocs or flip flops of any kind.

Hair Hair must be kept neat and clean.

Make-Up Preschool/Prekindergarten students may not wear makeup.

Fingernails Fingernails are to be kept clean and cut to a reasonable length.

Jewelry Jewelry should be kept simple and appropriate. Dangling earrings are not allowed. Necklaces and bracelets will be limited to religious styles. Students may not wear jewelry on any visible pierced body parts other than the ear. Boys may not wear earrings. Students may wear watches, but may not wear digital/internet connected smart watches.

Spirit/Dress Down/Dress-Up Days Out of uniform days will be announced and defined by the principal.

Spirit /Jeans Days Typically these days are held as part of a fundraiser and require students to bring an item to participate. The monthly classroom newsletter or weekly Falcon Flyer will provide dates and additional details when these days are scheduled. Please follow all handbook rules for out of uniform days.

Preschool Teachers

Three year old program:

Ms. Maggie Losole PS1 - Early Childhood Education Director
mlosole@omahacsc.org

Mrs. Diane Sweetman PS2
dsweetman@omahacsc.org

Prekindergarten Teachers

Four and Five year old program:

Mrs. Angela Dovali PK1
amdovali@omahacsc.org

Mrs. Jamie Torrison PK2
jtorrison@omahacsc.org

Health and Safety

School Counselor Holy Cross Catholic School provides counseling services for our students. A student can be referred to the counselor by a parent, teacher or principal. The counselor will contact the parent if he/she thinks that the child should be referred to an outside agency for further counseling. The counselor can provide parents information that may be helpful to their child's development and lists of appropriate community agencies and resources.

Child Protective Services When there is reasonable cause to believe that child abuse / neglect has or will occur the state law mandates a referral to the authorities. In this case, a verbal report needs to be provided to either Child Protective Services (CPS) or to our local Law Enforcement agency. Keep in mind that if the child has physical indications/injuries or there are immediate safety issues, law enforcement (not CPS) has the authority to take immediate protective custody if necessary. The state and the Catholic School Office mandates that schools cooperate with CPS and law enforcement personnel in order to conduct their investigations. **By state statute 28-710 the child abuse mandatory reporting provisions define abuse or neglect as knowingly, intentionally or negligently causing or permitting a minor to be:**

- (1) Placed in a situation that endangers his or her life or physical or mental health;
- (2) Cruelly confined or cruelly punished;
- (3) Deprived of necessary food, clothing, shelter, or care;
- (4) Left unattended in a motor vehicle if such minor child is six years of age or younger;
- (5) Placed in a situation to be sexually abused;
- (6) Placed in a situation to be sexually exploited through sex trafficking of a minor as defined in section [28- 830](#) or by allowing, encouraging, or forcing such person to engage in debauchery, public indecency, or obscene or pornographic photography, films, or depictions; or
- (7) Placed in a situation to be a trafficking victim as defined in section [28-830](#);

Immunizations Parents are required to ensure that their student complies with the Nebraska School Immunization Rules and Regulations **before they can be allowed to attend classes**. Exception to the immunization requirement is made only if a medical reason is documented by a physician assistant or nurse practitioner or for valid religious objections as determined by the principal. Students who are not in compliance with the immunization requirement or have not provided a qualified waiver, may not attend Holy Cross Catholic School until they have complied with the immunization policy. The 2024 - 2025 Nebraska School Immunization Rules and Regulations require students to have the following immunizations **before attending classes**.

Preschool/Prekindergarten

- 4 doses of DTap, DTP, or DT vaccine
- 3 doses of Polio vaccine
- 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 month of age
- 3 doses of pediatric Hepatitis B vaccine
- 1 dose of MMR or MMRV given on or after 12 months of age
- 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted.
- DT vaccine,
- 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age.

Lice

In the case of head lice being found on a student in a classroom the parents/guardians of all students in that classroom will be notified via letter and email.

What are head lice?

Head lice are parasites that are generally found on the scalp, around the ears and at the base of the neck. The adult louse is about the size of a sesame seed and can be the color of your child's hair. Eggs or nits are smaller and silver in color. **Head lice are not a sign of poor hygiene and do not transmit disease.**

What is a symptom of head lice?

The most common symptom of head lice is itching and head scratching.

What you need to know if live lice or nits (eggs) are found.

If nits or lice are found, all household members should be examined for nits and live lice every 2-3 days. People with live lice should be treated. Safe and effective products to treat head lice are available over-the-counter and by prescription from your healthcare provider. Always read and follow label directions carefully before treating any head lice product. Call your healthcare provider before treating a child under the age of 3.

It is important to comb through the nits (eggs).

Removing nits from the head by combing is the most important lice control measure. Use a fine-toothed comb or special nit comb to remove the nits from the hair. Nits can be removed by sectioning small amounts of damp hair and combing through carefully to remove each nit. Combing takes patience and may need to be done daily until all the nits are gone. Kids can return to school with nits after their hair has been treated, but parents/guardians are encouraged to continue to remove the nits.

What do I have to do with my home?

Hats, scarves, pillow cases, bedding, clothing and towels worn or used by the person with the live lice in the 2-day period before treatment is started can be machine washed and dried using hot water and high heat dry cycles. Items that cannot be laundered may have to be dry cleaned or sealed in a plastic bag for two weeks. Teach children not to share hats, combs, brushes, hair ornaments, or any other headgear. Vacuuming furniture and floors can remove an infested person's hair that might have viable nits attached.

When can a student who has had lice return to school?

A child can return to school as soon as he/she is treated for head lice. After treatment, the parent/guardian can check their child's head to be sure there are no live lice.

Calendar

Preschool/Prekindergarten follows the Holy Cross Catholic School calendar as closely as possible. A separate preschool calendar is sent home monthly with snack assignments along with a newsletter to keep families up-to-date on preschool/prek happenings. Please also refer to the weekly emailed Falcon Flyer for all school news and information.

Lunch (All Day Students)

Lunch is available through Westside Public Schools and served here at Holy Cross. A nutritional hot lunch served with milk will be made available each day in the cafeteria for children who are enrolled in the All Day Programs. Children are also welcome to bring a cold/sack lunch, milk is available for individual purchase. Please do not send soda pop with cold lunches.

Lunch Schedule

Preschool 11:40 a.m. – 12:10 p.m.

PreK 11:55 a.m. – 12:25 p.m.

Lunch Account Students are issued a lunch account to track the purchase of a school lunch or milk. An automatic notice is sent through FACTS when their account is below \$5.00. Parents are able to monitor their family accounts through FACTS. Additional amounts may be submitted electronically to the lunch account throughout the school year. Lunch price for 2025-2026 school year is \$5.00, Breakfast price is \$3.00 and a milk only price is \$0.75.

Lunch Charge Policy

The goal at Holy Cross Catholic School is to provide students access to nutritious no or low cost meals each school day. However, unpaid charges place a financial burden on our school. The purpose of this policy is to

insure compliance with federal requirements for the USDA child nutrition program.

When family lunch accounts fall below \$5.00 you will receive an email notice from Sycamore directly to the parents. You will continue to receive notices until payment has been made.

Should family accounts become over \$20.00 past due a school employee will call a parent. Negative balance status can be avoided by making a payment in the form of cash or check payable to OCSC, or we can accept a credit/debit card payment. A credit card payment will have an added 3% charge, no charge for a debit card payment.

Free and Reduced Lunch - Free and reduced-price lunches are available to families who qualify. Application forms are available in the school office. Students who received Free or Reduced Lunches in the previous year at Holy Cross Catholic School begin the school continuing with this benefit. New Applications must be returned for the New School Year as soon as possible and within 30 school days.

Parents are strongly encouraged to submit a free/reduced price meal application yearly as well as when household or income information changes. All households can apply for meal benefits any time during the school year. Please notify the school office or the food service program for an application.

Recess

It is important for everyone to have physical activity as a part of their day. Preschool/Prekindergarten students will have regular recess periods that will be held outside (weather permitting). If the weather does not permit outside recess, we will have recess indoors. We take our students at various times in the morning.

Rest Time/Quiet Time (All Day Students)

Each day in the afternoon each child will be expected to participate in a minimum of 30 minutes of rest time/quiet time. Resting mats will be provided by the preschool/prekindergarten program and will not need to be purchased by the parent/guardian. Please send a small blanket for resting time.

Snack Schedule

A snack calendar/schedule will be sent home monthly. Healthy snacks (anytime foods) such as vegetables, fruits, cheese, crackers, popcorn, granola bars etc. are strongly encouraged. Some students may have food allergies. Check with your child's teacher before purchasing snacks.

Water Bottles

Your child will need to bring a spill proof, reusable water bottle each day. Please make sure your child's name is on their water bottle.

Birthdays

If your child's birthday falls within the school year, he/she is allowed to bring snacks on their birthday or a day close to their birthday, according to the snack schedule, to share with the rest of the class. If your child's birthday is during the summer, we will celebrate it on a specific day either on their half birthday or on a designated day at the end of the school year. **If your child is having a birthday party outside of school and you want the invitations to be distributed through school, there must be an invitation for each child. If every child is not invited, then we ask that you send the invitations by mail to the homes of the children that are being invited. We do not want any of the children to feel hurt or left out due to not being invited.**

Volunteers

Holy Cross PS/PK is always looking for parents who can volunteer time to help with various tasks, both in and out of the classroom. When parents volunteer to assist with students in the school setting, they are required to complete and retain current Safe Environment certification. To do this please go to <https://omaha.cmgconnect.org>. If you have a talent you would like to share with the children, we would love to have you come in.

Parent Service Program (PSP) The success of Holy Cross Catholic School depends on a spirit of cooperation and shared time and talent among parents and school staff for the good of students. There are many opportunities for parent volunteer service to the school or parish, such as room parents, volunteering in the lunchroom, helping with class field trips or celebrations, baking for teacher appreciation days, working concessions, coaching teams for the sports booster club, or working at the Parish Festival. An additional way to earn PSP hours is by purchasing items from a teacher's Amazon wishlist. Every \$5 spent is equal to 1 PSP hour. Parents of preschool and prekindergartener's are required to fulfill **PS-5 hours / PK- 8 hours**. **All volunteers at the school must have successfully completed Safe Environment training and background check.** Go to <https://omaha.cmgconnect.org> to log into their account to see if your Safe Environment certification is current. If not, register for a class and complete a background check.

Field Trips

Field trips may be held in the fall and possibly spring with the four and five year old classes. Permission slips will be sent home with your child. Parent chaperones may be requested for some field trips. Parents who volunteer to help on field trips must have completed Safe Environment Training. **We may also have in-school field trips rather than taking the children off campus.**

Assessments

Assessments will be conducted at the beginning of the school year, in the winter and once again in the spring. The results of the assessments will help us determine specific areas to focus on with each child. Results will be discussed with parents at Parent-Teacher Conferences.

Parent-Teacher Conferences

In the fall and spring trimesters, parents may be expected to attend a conference to discuss your child's progress with his/her teacher. We hope that you will accept this invitation to share this important information. Teachers are also available for individual conferences during the school year. These meetings must be prearranged. We would like to encourage open communication, so please feel free to contact us at any time if you have concerns or questions.

Scholastic Book Clubs

Scholastic book club order forms are sent home monthly. These book orders are optional. However, if you would like to purchase books, you can order your books online. All of our preschool and prekindergarten classrooms use one scholastic preschool account; the class code is **RB6VB**.

Sick Policy

Holy Cross Preschool & Prekindergarten follows the Holy Cross Catholic School sick policy. Please call the school office at 402-551-3773 to let us know that your child will be unable to attend school because of illness. Parents are required to notify the school office of communicable diseases such as influenza, pink eye or head lice. Students recovering from pink eye (conjunctivitis) must be on medication to treat the infection for at least 24 hours before returning to school. If a child becomes ill during the school day, a staff member will notify the parents immediately. The parent will be expected to arrange for the child to be picked up. **A child must be fever-free and symptom-free from vomiting without medication for 24 hours before returning to school.**

Medication

Holy Cross Preschool & Extended Care follows the Holy Cross Catholic School policy on the distribution of medications, prescriptions or over-the-counter: No medicine can be given without a doctor's note. Parents wishing to have their child take a prescribed or over-the-counter medication during school hours must send a written, signed, and dated permission statement from a physician. The medication to be administered must be in its original container and will be kept in the school office unless it is required to be with the child (i.e., an inhaler).

Fire and Safety Drills

In order to ensure the safety of the students, plans have been developed for use in case of either a fire or tornado emergency. These plans are practiced periodically throughout the year to ensure the students are aware

of the procedures. Students with special needs will follow the same plans and will be accompanied by a teacher. The tornado shelters have been inspected and approved by the Omaha/Douglas County Office of Civil Defense. In case of a tornado, students will remain at school until they may safely leave. No child will be allowed to leave without a parent or authorized adult during a tornado warning.

Club SOAR

Club SOAR is our before school/after school program. Club SOAR is available for students enrolled in our three day and five day all day classes. Children will spend their time in quality activities under the supervision of compassionate and caring teachers and staff. The requirements of children enrolled in the extended care program are the same as the [preschool/prekindergarten requirements](#).

Hours of Operation

Club SOAR is open between the hours of 6:40 a.m.-8:00 a.m. and 3:15 p.m.- 4:30 p.m. at the normal rate. **Students staying between 4:30 p.m. - 6:00 p.m. will incur an additional charge. Any family with a student who has not been picked up by the closing time of 6:00 p.m. will incur a fee of \$20 for each additional fifteen minutes per child as long as the child remains in our care.** The operational days will follow the Holy Cross Catholic School's annual calendar with few exceptions. Club SOAR will not be available when preschool is not in session. Due to requirements in student teacher ratio, drop-ins will not be accepted. All registrations will be accepted on a first come-first served basis and spaces are limited. There is a nonrefundable \$50 registration fee due at the time of registration.

Club SOAR Fees

Club Soar fees are due by the 1st day of the upcoming month. **Club SOAR fees are paid in advance for the upcoming month.** Due to the demand for Preschool.

If the monthly payment is not paid when due, unfortunately a family may lose their spot in the extended care program. A signed Preschool/Prekindergarten Extended Care Commitment Form, a DHHS Children's Record form, and a non-refundable \$50 registration fee are required for enrollment in the Preschool Extended Care Program. Please go to Stmbengals.org to download the above forms and to see exact prices. **Afternoon snack including a juice box is included in this fee. All Club SOAR fees are due by the 1st day of the month.**

Billing and Payment

As stated on the Preschool Club SOAR Commitment form that parents completed at preschool registration, parents will be charged the selected fee for the month. Parents will receive their statement approximately two weeks before the bill is due. Charges for attendance after 5:00 p.m. will be addressed in the following month's statement as will deductions for school cancellation days. The payment must be made by the first day of the upcoming month. Payments may be given to your child's preschool teacher. Insufficient fund checks will be assessed a fee. Checks need to be made out to OCSC (Omaha Catholic School Consortium). Payments must be enclosed in an envelope with your child's name and marked "Club SOAR". Payments may also be paid by credit card in the school office with an additional fee.

Preschool Club SOAR Enrollment Procedures

To be eligible to enroll in Club SOAR your child must turn 3 by July 31st and be completely potty-trained, and be enrolled in our three day or five day classes. To enroll in the program, the parent/guardian needs to obtain a commitment form and a DHHS Children's Record from the school office or school website and must submit it with the \$50.00 Preschool Extended Care registration fee.

Preschool and Prekindergarten Club SOAR Problem Resolution

Communication and cooperation between a parent/guardian and a teacher are essential to a student's success. **If at any time issues or concerns arise, the parent must first consult with the teacher to seek understanding or resolution.** If the parent is unsatisfied with the results of that conference then they may

seek consultation with the Preschool Director or Club SOAR Director, then the school Principal. The principal may choose to convene a conference to address the matter. **A child's enrollment may be terminated at any given period of time per the Administration's discretion.**

Parental Dissatisfaction

When parents are seriously dissatisfied with an aspect of the school's program or operation, which the administration deems as integral to or in the best interest of the school, and they have exhausted all efforts at a mutual resolution of the problem, they should exercise their option of choosing another school. When the dissatisfaction results in continued dissatisfaction on the part of the parent, the administration may exercise the school's right to withdraw permission for enrollment of the child or children.

Principal's Right to Amend

The Principal of Holy Cross Catholic School reserves the right to amend these policies as it becomes necessary to do so.

Holy Cross Catholic School Principal - Mr. James Laville

Contact Information

Holy Cross Catholic School

1502 So. 48th Street
Omaha, NE 68106
402-551-3773

Omaha Catholic School Consortium

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Holy Cross Early Childhood Program

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2026 – 2027 PS/PK Parent Handbook Agreement Form

Dear Parents,

Please be sure to read through the entire Holy Cross Preschool/Prekindergarten 2026–2027 Parent Handbook to be familiar with our school's practices and procedures. After reading the handbook and talking to your student(s) about the school's policies please sign and return this agreement form and bring it to your child's teacher at Safe Walk to School Night.

Preschool/Prekindergarten Student's Name: _____

Parent/Guardian Agreement

I want my child to succeed. Therefore, I will encourage him/her by doing the following:

- ☐ See that my child is punctual and attends school regularly.
- ☐ See that my child dresses in accordance with the school uniform policy.
- ☐ Encourage my child to treat teachers, staff, and other students with respect and be a model of this behavior for them.
- ☐ Establish a time and quiet place to read with my child, and review school activities regularly.
- ☐ Stay aware of what my child is learning
- ☐ I understand that my child may lose their spot in Holy Cross' Preschool or Prekindergarten program at the Principal's discretion for reasons including but not limited to behavioral concerns, lack of potty training, or failure to make payments for the program by the due dates.
- ☐ I agree to be governed by the policies as stated in the Holy Cross PS/PK Parent Handbook.

Parent Name & Signature _____ Date _____

